



THREE RIVERS PUBLIC LIBRARY DISTRICT Channahon & Minooka IL

BOARD MEETING MINUTES September 9, 2009

The September meeting of the Board of Library Trustees was held on Wednesday September 9, 2009 in the boardroom of the Branch library at 109 N Wabena St., Minooka IL. The meeting was called to order at 6 P.M. by James E Satorius, President. A quorum was established.

Call to order: Trustees present were: Chesson, M. Hoffman, Kimble, Riddle and Satorius. Absent: Ferguson, L. Hoffman. Also present was Executive Director Soucie and Branch Director Kinder.

Audit report: Tabled until next month

Public Comments: Employees Lisa Berger, Wendy Hoffman, and Michele Houchens appeared before the Board with comments on the proposed changes to breaks.

Review and Approval of minutes: The minutes were approved as presented.

Treasurer's Report: Trustee Chesson moved, seconded by Trustee Riddle, to approve the bills in the amount of \$29,596.61. Motion carried with 5 yes votes, 2 absent. Trustee Kimble moved, second by Trustee Chesson, to approve online bill pay with Chase for utilities. Motion carried with 5 yes votes, 2 absent.

Staff Reports: Executive Director Soucie submitted a written report. Branch Director Kinder handed a written report out at the meeting.

Attorney/Committee Reports: None

Old Business: None

New Business:

- a. Resolution 2009-RES3 Estimate of Funds Needed- Trustee M. Hoffman, second by Trustee Chesson, moved to adopt Resolution 2009-RES 3. Motion carried with 5 yes votes, 2 absent.
- b. Income Estimate- Director Soucie handed this out for Trustees to review. No action was needed.
- c. Policy Adoption- Trustee Chesson moved, second by Trustee Riddle to approve the Laminating Policy as presented, effective immediately. Motion carried with 5 yes votes, 2 absent. After lengthy discussion regarding the presented personnel policy revisions, including input by staff members,

- the Board tabled the adoption of the personnel policy. Policy will be presented with revisions at the October Board meeting.
- d. Tax Abatement- The Board discussed the abatement request from a confidential company purchasing the AMB Building in Minooka. The Board has never supported an abatement request in the past. Trustee Kimble, second by Trustee Riddle, moved not to support the abatement request. Motion carried with 4 yes votes, 1 no, and 2 absent.
 - e. Technical Support-The Board discussed the pros and cons of hiring a company to provide technical support versus hiring an individual as an employee. Trustee Kimble moved, second by Trustee M. Hoffman, to create the position of Computer Specialist to work 15 hours per week. Motion carried with 5 yes votes, 2 absent.
 - f. Resolution 2009-RES2 IMRF Authorized Agent- tabled until the October meeting

Adjournment: Trustee Chesson moved, seconded by Trustee Kimble to adjourn at 8:10. Motion carried with 5 yes votes, 2 absent.

Respectfully submitted,

Ivan Kimble, Secretary
Board of Library Trustees
Three Rivers Public Library District