



THREE RIVERS PUBLIC LIBRARY DISTRICT

Channahon & Minooka IL

BOARD MEETING MINUTES July 8, 2009

The July meeting of the Board of Library Trustees was held on Wednesday July 8, 2009 in the boardroom of the Branch library at 109 N Wabena St., Minooka IL. The meeting was called to order at 6 P.M. by James E Satorius, President. A quorum was established.

Call to order: Trustees present were: Chesson, Ferguson, L. Hoffman, Kimble, Riddle and Satorius. Absent: M. Hoffman. Also present was Executive Director Soucie.

Public Comments: None

Review and Approval of minutes: The minutes were approved as presented.

Treasurer's Report: Trustee Ferguson moved, seconded by Trustee Chesson, to approve the bills in the amount of \$40,820.01. Motion carried with 6 yes, 1 no and 1 abstention.

Staff Reports: Executive Director Soucie submitted a written report.

Attorney/Committee Reports: The budget committee met on June 24, 2009. The minutes of that meeting were approved as presented and will be filed for audit.

Old Business:

- a. Working Budget- Trustee L. Hoffman moved, seconded by Trustee Ferguson, to approve the working budget as presented. Motion carried with 6 yes, 1 absent.

New Business:

- a. Trustee Kimble moved, seconded by Trustee Riddle, to adopt Ordinance 2009-ORD3 Tentative Budget and Appropriation. Motion carried with 6 yes, 1 absent. The hearing for the B&A will be at 6:00 P.M. on August 12, 2009.
- b. Trustee Kimble moved, seconded by Trustee L. Hoffman, to adopt Resolution 2009-RES 1 Corporate Authorization Resolution for a CD. Motion carried with 6 yes, 1 absent.
- c. Personnel wages FY10- Trustee Chesson moved, seconded by Trustee Ferguson, to go into Executive Session at 6:45 P.M. to discuss "the appointment, employment, compensation, discipline, performance, or

dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity” ILCS 120/2c1. Motion carried with 6 yes, 1 absent.

Trustee Chesson moved, seconded by Trustee L. Hoffman, to go out of Executive Session at 7:04 P.M. and return to open session. Motion carried with 6 yes, 1 absent.

Trustee Kimble moved, seconded by Trustee L. Hoffman, to award FY10 raises at 3% to all employees, except Kinder and Soucie, effective September 1; with Kinder receiving a 6% raise effective August 1; and that beginning with FY11, raises will be awarded July 1 or the first full pay period immediately following. Motion carried with 6 yes, 1 absent.

- d. Benefits review- Director Soucie provided a spreadsheet to the board outlining health costs for FY10, broken down by building.
- e. Certification of Library Trustees- Trustees reviewed the Certification to make sure all information was correct.
- f. Policy Review-Trustee Kimble moved, seconded by Trustee Ferguson, to adopt the Bloodborne Pathogens and Freedom of Information Act policies as presented. Motion carried with 6 yes, 1 absent.
- g. Today’s Business Solutions quote- the Board tables this until next month, pending additional information.
- h. Property Management- the library’s renters had indicated interest in purchasing the house from the library. The board declined since the house was built with the intention of future growth. Director Soucie will convey this to the renters. The board also discussed continuing the month-to-month lease until fall, at which point a minimum 6 month lease will be discussed with the renters. The board will analyze income vs. expense related to the property to determine future action.

Adjournment: Trustee L. Hoffman moved, seconded by Trustee Chesson to adjourn at 7:30. Motion carried with 6 yes, 1 absent. The board wishes to extend a heartfelt thank you to Gerry Manley for his years of service to the library.

Respectfully submitted,

Ivan Kimble, Secretary
Board of Library Trustees
Three Rivers Public Library District