



## THREE RIVERS PUBLIC LIBRARY DISTRICT Channahon & Minooka IL

### BOARD MEETING MINUTES March 9, 2011

The March meeting of the Board of Library Trustees was held on Wednesday, March 9, 2011 in the boardroom of the Branch Library at 109 N Wabena St., Minooka IL. The meeting was called to order at 6:00 P.M. by President Satorius and a quorum was established.

Call to order: Trustees present were: Chesson, Ferguson, L. Hoffman, M. Hoffman, Kimble, Riddle and Satorius. Also present was Executive Director Soucie, Assistant Director Offerman and Recording Secretary Esposito.

Public Comments: None

Review and Approval of minutes: The minutes were approved as presented.

Treasurer's Report: Trustee Ferguson reviewed the financial reports with the Board. Trustee Ferguson moved, seconded by Trustee Riddle, to approve the February operating expenses in the amount of \$49,675.58. Ayes: Ferguson, L. Hoffman, M. Hoffman, Kimble, Riddle and Satorius. Abstain: Chesson.

Staff Reports: Executive Director Soucie and Assistant Director Offerman submitted written reports and presented oral reports. Director Soucie informed the Board that computer classes will be offered, beginning in the fall and updated the board on the sewer project. Assistant Director Offerman reported that the trees at Minooka have been removed, a new staff member has been hired and a temp was also obtained.

Committee Reports: There was no meeting in March. The next Building and Grounds Committee Meeting will be April 13<sup>th</sup> at 5:15 p.m. at which landscaping will be the agenda item.

#### Old and New Business –

- a. Kendall Power Agreement – Trustee L. Hoffman moved, seconded by Trustee M. Hoffman to approve the Kendall Power Agreement, pending final attorney review and recommendations. Ayes: Chesson, Ferguson, L. Hoffman, M. Hoffman, Kimble, Riddle and Satorius.
- b. Engineering Quotes – Trustee Kimble moved, seconded by Trustee Chesson to accept the bid submitted by Geotech, Inc. of \$12,300 for engineering for the Channahon parking lot. Ayes: Chesson, Ferguson, L. Hoffman, M. Hoffman, Kimble, Riddle and Satorius.
- c. Anniversary Celebration – This year marks the 50<sup>th</sup> anniversary for the city, the 40<sup>th</sup> anniversary for the park district and the 35<sup>th</sup> anniversary for

- the library. The organizations will work together on some celebration activities. Director Soucie shared some of the library's past celebrations and an outline of activities planned for the 35<sup>th</sup> Anniversary.
- d. Park District Referendum Support – Trustee Ferguson moved, seconded by Trustee Chesson to support the Channahon Park District's referendum to be voted on April 5, 2011. Ayes: Chesson, Ferguson, L. Hoffman, M. Hoffman, Kimble, Riddle and Satorius.
  - e. Policies: InterLibrary Loan, Gifts to the Library – Both policies were presented to the Board for a 1<sup>st</sup> reading.

Adjournment: Trustee L. Hoffman moved, seconded by Trustee Chesson to adjourn at 6:35 p.m. The Board wished Trustee L. Hoffman a Happy 37<sup>th</sup> Wedding Anniversary. Motion carried by voice vote with 7 ayes.

Respectfully submitted,

Ivan Kimble, Secretary  
Board of Library Trustees  
Three Rivers Public Library District